

TO: Student-Athletes and/or Parents

FROM: Bob Huber, Associate Athletic Director

DATE: May 29, 2008

RE: Medical Insurance and Physical Exams for 2008-09

The NCAA requires all student-athletes, athletic training students, student-coaches, managers and cheerleaders to provide evidence of medical insurance that includes coverage for intercollegiate athletic-related injuries. This is a pre-requisite for any practice or competition for sports. No student will be allowed to participate in any way until such evidence of current insurance is on file with the Seattle Pacific University Department of Athletics.

SPU provides medical coverage for student-athletes in addition to the athlete's required primary insurance. However, this coverage is secondary to the student-athlete's primary coverage and claims must be processed by the student-athlete's insurance prior to review by SPU for secondary coverage.

Enclosed are the SPU Department of Athletics Medical Policies and Procedures, Medical Insurance Questionnaire, and two-sided SPU Pre-participation Physical Evaluation Form. Please review this information in its entirety.

1. Medical Policies and Procedures. This document should be reviewed now by both the parent and athlete and kept for future reference. In part, this document outlines SPU's requirements for physical exams, insurance, and processing of claims for an athletic related injury. SPU assumes no responsibility whatsoever for payment of, or authorization to pay, medical expenses resulting from injuries that occur while participating in intercollegiate athletics unless there is full compliance with these stated Medical Policies and Procedures.
2. Medical Insurance Questionnaire. Please fill out and return this form, with corresponding copy of both sides of insurance card, to SPU Athletics by Friday, July 18. (*Must be on file before an athlete can participate in any way*). If you have questions regarding the terms of your insurance coverage, you should contact your insurer for clarification. Additionally, it is vital that the student-athlete has a clear understanding of their own policy coverage and the appropriate procedures required to be followed. Note that any changes in policy information during the year must be reported to SPU Athletics as soon as any change occurs, and a new Medical Insurance Questionnaire must be filled out and on file.
3. An annual pre-participation physical is required prior to any practice or competition. If your pre-participation physical is conducted by a provider other than The Sports Medicine Clinic, it must be documented on the two-sided SPU Pre-participation Physical Evaluation Form:
 - Side One - Medical History. Fill out this side of the form and give to the physician prior to your physical exam.
 - Side Two - Physical Examination & Clearance. The physician will fill in this information during the physical exam.

Upon completion, the entire form must be submitted to the SPU Athletic Department no later than Friday, July 18. (*Must be on file before an athlete can participate in any way*).

If you have questions regarding these requirements, please contact Kathy Wimer at 206-281-2740 or wimerk@spu.edu.